

## Message Text

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ORIGIN SS-10

INFO OCT-01 ISO-00 SSO-00 CCO-00 /011 R

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DRAFTED BY: S/S-S:PHBLAKEBURN

APPROVED BY: S/S:DWMILLER

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FM SECSTATE WASHDC

TO AMEMBASSY TUNIS NIACT IMMEDIATE

C O N F I D E N T I A L STATE 214364

EXDIS

1. PLESSE DOWNGRADE STATE 214364 TO EXDIS
2. REPEAT STATE 214364 TO TUNIS ADDING SLUG

"FOLLOWING IS REPEAT OF OUTGOING CABLE TO TEHRAN DETAILING  
S/S REQUIREMENTS FOR SHORT STOP ON SECRETARY'S MID-EAST  
TRIP. PLEASE SUBSTITUTE TUNIS FOR TEHRAN WHEREEVER IT  
APPEARS IN CABLE, AND TAKE ACTION AS NECESSARY."

FOLLOWING SENT ACTION TEHRAN OCTOBER 31, FROM SECSTATE  
RPTD TO YOU:

QUOTE C O N F I D E N T I A L STATE 214364

EXDIS

E.O. 11652: GDS

TAGS: OVIP

SUBJECT: SECVISIT TEHRAN - SECRETARIAT REQUIREMENTS

1. BECAUSE OF THE BRIEF DURATION OF THE SECRETARY'S  
VISIT TO TEHRAN, NO S/S TEAM WILL SUPPORT THE SECRETARY  
DURING THE VISIT.

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2. ONE FSO, PREFERABLY SOMEONE WITH PREVIOUS EXPERIENCE  
IN SUPPORTING A VISIT BY THE SECRETARY, SHOULD BE ASSIGNED  
TO ASSIST FSO PICKERING, EXECUTIVE SECRETARY OF THE  
DEPARTMENT IN SUPPORTING THE SECRETARY DURING THE VISIT.

IN ADDITION, TWO TOP SECRET-CLEARED SECRETARIES SHOULD BE AVAILABLE THROUGHOUT THE VISIT. THE OFFICER ASSIGNED SHOULD ENSURE THAT THE ADMINISTRATIVE REQUIREMENTS OUTLINED BELOW ARE FULFILLED IN ADVANCE AND SHOULD MEET PICKERING WHEN THE AIRCRAFT CARRYING THE SECRETARY'S PARTY ARRIVES.

3. PICKERING WILL BE ON CALL THROUGHOUT VISIT. COMMUNICATIONS SUPERVISORS SHOULD ALERT HIM ON IMPORTANT MESSAGES CONCERNING THE SECRETARY OR OTHER MEMBERS OF HIS PARTY. COMMUNICATIONS WILL BE KEPT INFORMED OF WHEREABOUTS OF PICKERING.

A. ALL TRAFFIC FROM DEPARTMENT FOR THE SECRETARY OR HIS PARTY WILL BE SLUGGED TOSEC. OUTGOING CABLES TO DEPARTMENT FROM THE SECRETARY OR MEMBERS OF PARTY WILL BE SLUGGED SECTO. ALL SECTO CABLES WILL BE SIGNED KISSINGER AND MUST BE CLEARED BY PICKERING. LATERAL CABLES WILL BE SLUGGED QUOTE FOR THE SECRETARY'S PARTY: (NAME UNQUOTE OR QUOTE FOR (NAME) UNQUOTE AS APPROPRIATE.

B. PICKERING WILL MAKE ALL REPEAT ALL DISTRIBUTION OF TOSEC/SECTO TRAFFIC AND OF ALL CABLES FOR SECRETARY'S PARTY. HE WILL GIVE EMBASSY, MEMBERS OF SECRETARY'S PARTY, AND OTHERS COPIES OF ALL CABLES RELATING TO THEIR AREAS OF RESPONSIBILITY.

C. TOSEC AND SECTO SERIES CABLES WILL EACH BE NUMBERED CONSECUTIVELY. WHEN SECRETARY DEPARTS, COMMUNICATIONS SUPERVISOR SHOULD SEND SERVICE MESSAGE TO DEPARTMENT AND ISLAMABAD GIVING THE LAST SECTO AND TOSEC NUMBERS. COMMUNICATORS SHOULD NOT ACCEPT ANY OUTGOING SECTO WITHOUT S/S (PICKERING) CLEARANCE. IF ANY CABLE IS DELIVERED TO COMM CENTER WHICH PERTAINS TO SECRETARY'S VISIT, WATCH SUPERVISOR SHOULD CONSULT WITH PICKERING TO DETERMINE WHETHER CABLE SHOULD BE IN SECTO SERIES. INCOMING TOSEC CABLES SHOULD BE DOUBLE-SPACED BETWEEN PARAGRAPHS AND CONFIDENTIAL

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REPRODUCED ON ONE SIDE ONLY. IF POSSIBLE, ALL CABLES FOR PICKERING SHOULD BE REPRODUCED ON 8X10-1/2 INCH PAPER.

D. PICKERING WILL NEED FOLLOWING NUMBER OF COPIES OF CABLES: (1) TOSEC/SECTO-NODIS 10 AND EXDIS 15 COPIES TO S/S ONLY. BECAUSE OF SENSITIVITY, COMMUNICATIONS WATCH SUPERVISOR SHOULD HANDLE NODIS PERSONALLY AND KEEP RECORD OF ALL PERSONNEL WITH ACCESS TO MESSAGES DURING PROCESSING; (2) TOSEC/SECTO LIMDIS, ALL OTHER TOSEC/SECTO CABLES, AND CABLES FOR OTHER MEMBERS OF PARTY-15 COPIES TO S/S ONLY. PICKERING WILL DISTRIBUTE. EMBASSY TRAFFIC SHOULD BE SCREENED THOROUGHLY AND ONLY THE MOST IMPORTANT SHOULD BE PROVIDED TO S/S (15 COPIES).

4. ADMINISTRATIVE ARRANGEMENTS:

- - -

A. AUTOMOBILE AND CHAUFFEUR SHOULD BE AVAILABLE FOR PICKERING DURING ENTIRE VISIT.

B. COURIERS. TWO TOP SECRET CLEARED COURIERS SHOULD BE AVAILABLE DURING ENTIRE VISIT.

C. S/S OFFICE:

(1) OFFICE AT CHANCERY FOR PICKERING, LIAISON OFFICER AND EMBASSY SECRETARIES.

(2) NORMAL OFFICE SUPPLIES AND FORMS.

(3) ONE XEROX MACHINE

(4) TWO COPIES EMBASSY PHONE BOOK, THE POST REPORT, ONE DIPLOMATIC LIST, AND ANY OTHER USEFUL PAMPHLETS OR INFORMATION.

(5) 2 (TWO) ELECTRIC TYPEWRITERS, LARGE (PICA) TYPE ESSENTIAL, PREFERABLY IBM SELECTRIC

(6) TELEPHONES

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D. S/S REQUIRES OPEN STORAGE FOR CLASSIFIED MATERIAL; ARRANGEMENTS SHOULD BE MADE FOR MARINE GUARD COVERAGE. ONLY PERSONS AUTHORIZED BY S/S WILL HAVE ACCESS TO S/S AREA.

5. MISCELLANEOUS ARRANGEMENTS:

A. CONTROL OFFICER SHOULD CONFIRM ARRANGEMENTS FOR TICKERS AND NEWSPAPERS WITH USIS IN ADVANCE (SEE FOLLOWING)

B. TICKER SERVICE SUCH AS UPI, AP OR REUTERS NEEDED THROUGHOUT VISIT. TEN COPIES OF EACH ITEM SHOULD BE DELIVERED TO PICKERING ON ARRIVAL AND AT FREQUENT INTERVALS THEREAFTER.

C. 15 COPIES OF SELECTED LOCAL NEWSPAPERS AND 15 COPIES OF USIS WIRELESS FILE SHOULD BE DELIVERED TO S/S ON ARRIVAL.

D. TWO COPIES OF EVERY LOCAL PRESS STORY AND PRESS PHOTO ON SECRETARY SHOULD BE DELIVERED TO S/S PRIOR TO DEPARTURE.

E. AS ARRANGEMENTS FOR THE VISIT TAKE SHAPE, THE POST SHOULD PREPARE A MINUTE-BY-MINUTE, DETAILED SCENARIO FOR

THE SECRETARY'S ACTIVITIES. THE INITIAL VERSION OF THIS

SCENARIO SHOULD BE SENT BY IMMEDIATE CABLE TO THE DEPARTMENT, SLUGGED "FOR S/S," ON OR BEFORE NOVEMBER 1. THE SCENARIO SHOULD THEN BE UPDATED BY CABLE AS CHANGES BECOME NECESSARY.

F. THE POST SHOULD SEND BY CABLE GUEST LISTS FOR ALL SOCIAL OCCASIONS AS THEY BECOME KNOWN. UPON PARTY'S ARRIVAL, PLEASE HAVE AVAILABLE SEATING ARRANGEMENTS FOR ALL MEALS EXCEPT PRIVATE ONES.

G. BEFORE END OF VISIT, POST SHOULD FURNISH PICKERING WITH APPROPRIATE DRAFT THANK-YOU NOTES FOR AMERICANS AND FOREIGNERS. KISSINGER UNQUOTE. KISSINGER

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<< END OF DOCUMENT >>

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